



## **EARLSTON HIGH SCHOOL**

### **TARGET SETTING AND TRACKING**

#### **S4 - S6**

**Aim** : to provide guidance on the target setting and tracking initiative at Earlston High School.

**Rationale** : Target setting at Earlston High School seeks to engage each learner in striving to achieve their potential. The approach is founded on the belief that where a positive, encouraging relationship exists within the classroom, students can achieve their potential. Target setting allows the learner and teacher to work in partnership and to share their high expectations.

#### **Principles:**

- Target setting is part of Personal Learning Planning.
- The dialogue between teacher and pupil is essential to the process.
- Targets must be recorded.
- Targets must be realistic and yet challenging.
- Tracking is linked to target setting to ensure pupils are 'on track' to achieve their potential.
- The pupil report records progress and communicates this to parents.
- The pupil report identifies next steps in the learning to support pupils to achieve their targets.
- AiFL strategies help to inform pupils about their progress and the next steps in their learning.

#### **The Role of the Class Teacher**

- Class teachers will enter into a positive dialogue with pupils to agree targets and discuss strategies to realise potential.
- Class teachers and pupils will identify strategies, which will help realise potential.
- The strategies will be concise and focus on the development needs of the individual pupil.
- Class teacher will record the target on Seemis and record the 'on track' information at particular times of the session.
- Targets will be reviewed at times in the session to allow pupils to focus on examination preparation based on progress and test/prelim performance.
- To liaise with Pastoral staff, Principal teacher or SMT (Year Head) as required.

#### **The Role of the Principal Teacher**

- To monitor the department's work on targets with pupils.

- To monitor pupil progress and allow for discussion at departmental meetings.
- To ensure parents are kept informed of any concerns
- To encourage positive praise and positive communication with parents

### **The Role of the Pastoral Teacher**

- To interview each pupil after a report and discuss targets and strategies
- To liaise with class teachers and principal teachers if necessary to support pupil further.
- To liaise with SMT (Year Head) if necessary to support pupil further.
- To have an overview of all targets

### **The Role of Senior Management**

- To work closely with Pastoral team to monitor the progress of all students
- Where a pupil's progress is giving cause for concern, pupils will be interviewed by SMT
- Where a pupil's progress is giving serious concern, parents will be invited to school to meet SMT and/or guidance
- Where a concern is noted about a group of pupils' attainment in a particular subject, discussions will take place with the PT and class teacher to identify and address issues
- SMT will discuss attainment with PTs in the annual review meetings